



# **Assembly Instructions & User's Manual**

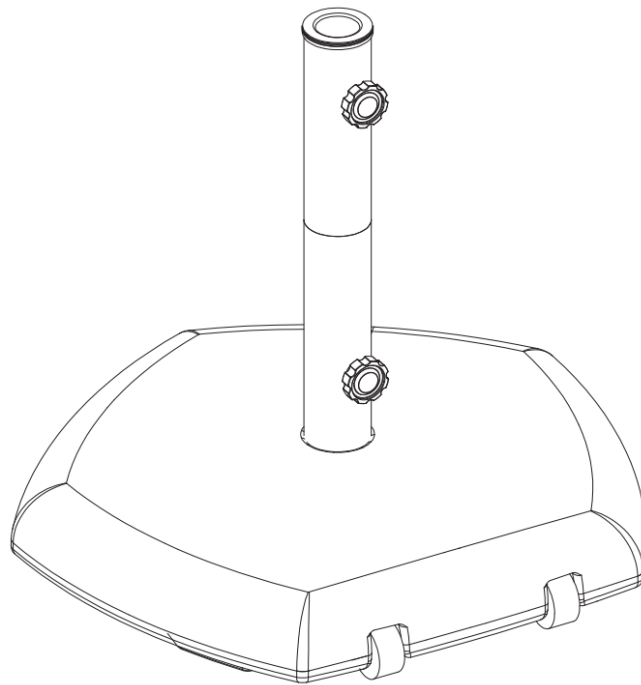
for

## ***Member's Mark Concrete Umbrella Base***

**Model Number: UBS103007B**

**Customer Assistance (spare/replacement parts): 1-888-690-9800**

**or Email: [cs@sunvillahome.com](mailto:cs@sunvillahome.com)**



THIS ASSEMBLY MANUAL CONTAINS IMPORTANT SAFETY INFORMATION.  
PLEASE READ AND KEEP FOR FUTURE REFERENCE.

# Table of Contents

Quality Statement.....	3
Important Safety Information .....	3
Before Assembly .....	3
Care & Use .....	3
Package Contents.....	4
Product Information .....	4
Components .....	4
Step 1 – Step 2 .....	5
Storage Instructions.....	7
Technical Data .....	7
Warranty Information .....	7

# Quality Statement

## Questions or Comments?

We would love to hear about your Member's Mark experience! Visit us at: [samsclub.com/membersmarkhelp](https://samsclub.com/membersmarkhelp)

## Important Safety Information

- *Please read all instructions carefully before assembling this product.*
- *Where applicable, and for your safety, assembly by an adult is strongly recommended.*
- *Use only vendor-supplied hardware to assemble this item. Using unauthorized hardware could jeopardize the structural integrity of the item.*
- *Hardware may loosen overtime. Periodically check that all connections are tight.*

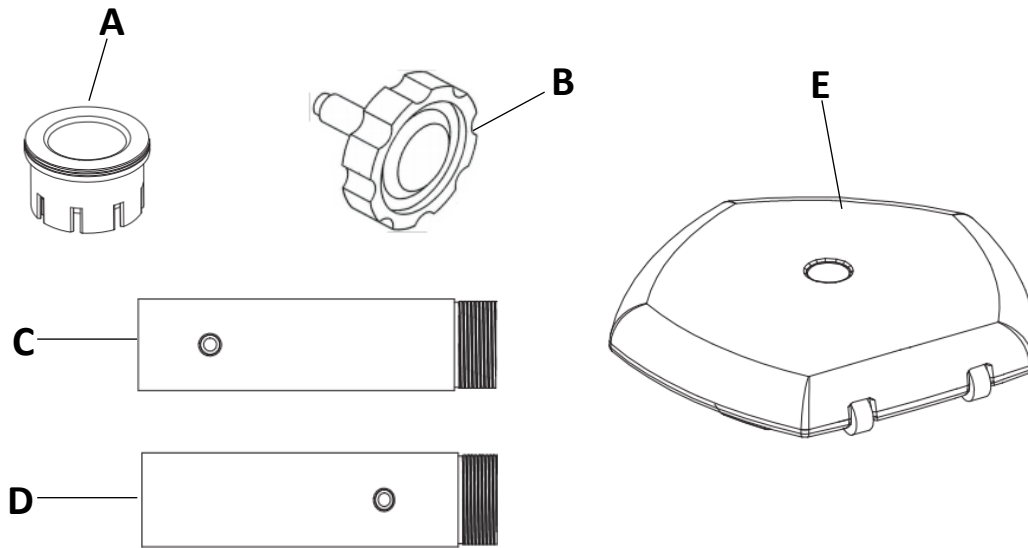
## Before Assembly

- *Remove all parts and hardware from the box. Place all items on a carpeted or scratch-free work surface, as this will avoid damaging parts during assembly.*
- *The shipping box can provide an ideal work surface if none is available.*
- *Use the components and hardware lists below to identify, inventory and separate each of the hardware and components included.*
- *To avoid accidentally discarding small components or hardware, do not dispose of any packaging or contents of the shipping carton until assembly is complete.*
- **DO NOT USE** power tools unless it is explicitly identified in this manual as required for use during assembly. Power tools can damage the fasteners, hardware and/or components.
- *Do not fully tighten all fasteners / screws until all parts are in place. Failure to follow these instructions may cause the fasteners / screws to misalign during assembly.*

## Care & Use

- *Use a soft, clean cloth that will not scratch the surface when cleaning.*
- *Dust often and use a vacuum cleaner crevice tool to clean between seams.*
- *Keep furniture at least 60cm/2ft from heat sources to avoid damage.*

## Package Contents

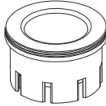



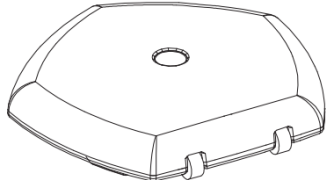


Component	Description	Quantity	Component	Description	Quantity
A	Collar	1	D	Bottom Tube	1
B	Knobs	2	E	Concrete Base	1
C	Top Tube	1			

## Product Information

Dimensions: 20.47" x 21.06" x 19.29" (52cm x 53.5cm x 49cm)

## Components

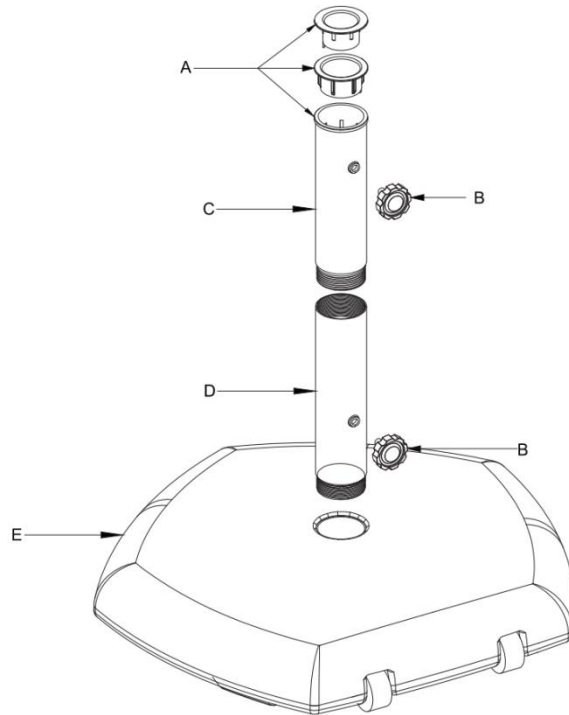
A Collar Qty 1	B Knobs Qty 2	C Top Tube Qty 1
		
D Bottom Tube Qty 1	E Concrete Base Qty 1	
		

Need Assistance? Visit us at: [samsclub.com/membersmarkhelp](https://samsclub.com/membersmarkhelp)

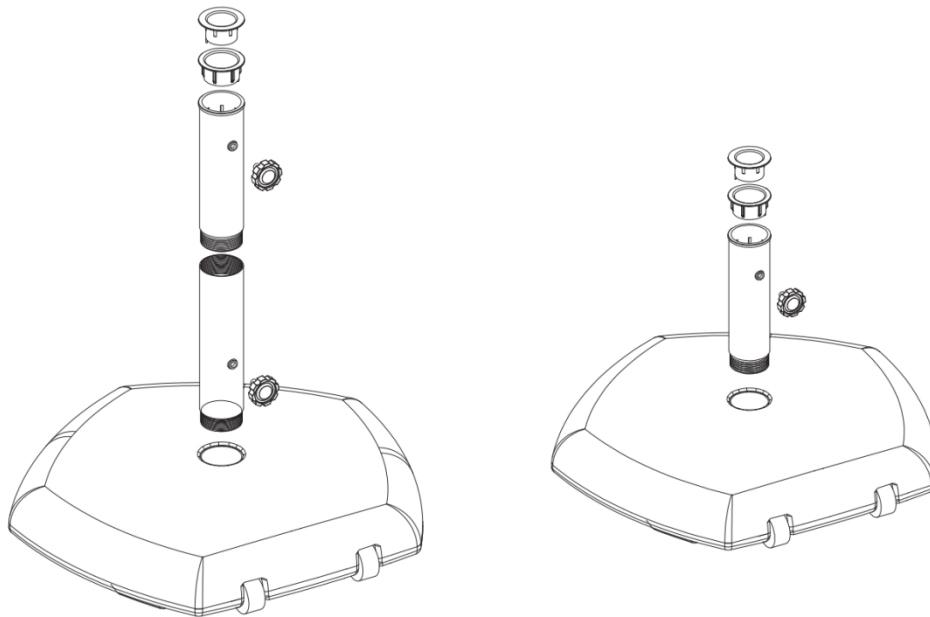
## Step 1 – Step 2

### Step 1

Note: Top Tube (C) and the Bottom Tube (D) assembly will accommodate an umbrella pole diameter up to 1.88in/4.8cm, 1.49in/3.8cm and 1.33in/ 3.4cm by switching collar (A) to fit the umbrella pole.



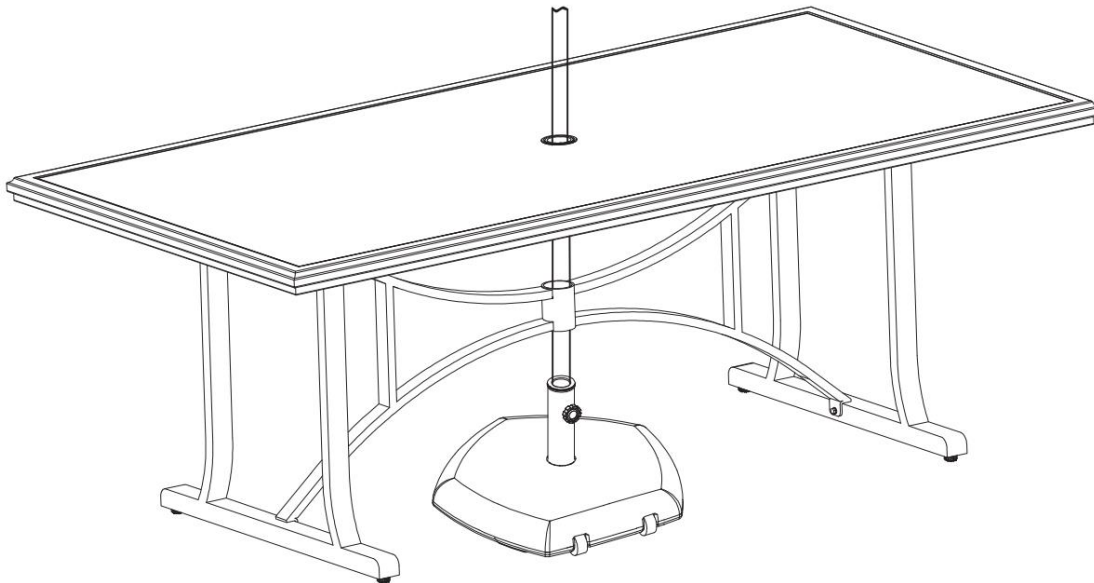
There are two height options.



*Need Assistance? Visit us at: [samsclub.com/membersmarkhelp](https://www.samsclub.com/membersmarkhelp)*

### Step 2

When used with a patio table like the one shown below, assemble your umbrella base as the lower height option. By assembling the correct collar, Top Tube (C) and Concrete Base (E), you can place the umbrella base under the patio table and insert your umbrella through the patio table and into your new umbrella base.



# Storage Instructions

- |   |
|---|
| 1. Carefully place all components into shipping box and/or provided container tape it shut. |
| 2. When not in use, please store your item in a cool, dry place away from sunlight.         |
| 3. Exposing your item to excessive heat or humidity may damage your item.                   |

## Technical Data

Plastic: PP  
Steel: Q235

## Warranty Information

This product component has a 3 years guarantee against defects in material and/or workmanship. If you have any questions regarding the warranty or spare / replacement parts, please call our toll-free number 1-888-690-9800 or email us at [cs@sunvillahome.com](mailto:cs@sunvillahome.com)

**NOTE:** Please consider recycling all applicable packaging material.

**Distributed by Sam's West Inc.**  
2101 SE Simple Savings Dr.  
Bentonville, Arkansas 72716-0745

Made in China



*Need Assistance? Visit us at: [samsclub.com/membersmarkhelp](https://samsclub.com/membersmarkhelp)*